

RESOLUTION NO. 21-158

**RESOLUTION OF THE BOARD OF VENTURA COUNTY WATERWORKS  
DISTRICT NOS. 1, 16, 17, 19, AND 38 AND COUNTY SERVICE AREA NOS. 29,  
30, AND 34 INCREASING THE MISCELLANEOUS ENGINEERING FEES AND  
REVISING THE FEE SCHEDULES**

**WHEREAS**, Board of Ventura County Waterworks District Nos. 1, 16, 17, 19, and 38 and County Service Area Nos. 29, 30, and 34 (collectively, Districts) have reviewed and analyzed the miscellaneous fees for engineering and development items comprising non-rate revenue, including will serve letter fees and fire flow test fees, among others;

**WHEREAS**, a portion of the miscellaneous fees imposed by the Districts have not increased since 1994;

**WHEREAS**, considering current fiscal year 2021 labor rates, materials costs, and the time required to complete the tasks associated with the miscellaneous fees, the revenue presently collected from several of these fees does not recoup the actual costs to the Districts for such services or items;

**WHEREAS**, in order to recover or recoup the Districts' actual costs, staff for the Districts recommend increases to the miscellaneous fees, commencing on November 10, 2021, as shown in Exhibits 1, 2, 3, 4 and 5, attached hereto;

**WHEREAS**, in order to reduce the administrative costs of updating these occasionally imposed miscellaneous fees (excluding capital improvement charges), staff proposed annual increases of 3% in each of the four subsequent budget years commencing on July 1, 2022 through July 1, 2026, as shown in Exhibits 1 and 2, which is enough to recover the costs of service in line with the Districts' average annual labor rate increases;

**WHEREAS**, staff recommends updating the Capital Improvement Charges and Sewer Connection Fees at a rate commensurate with the Engineering News Record Construction Cost Index and reevaluating the Capital Improvement Charges annually after this initial increase;

**WHEREAS**, the amounts of the miscellaneous fees do not exceed the estimated reasonable cost of providing the services for which they are imposed, and these costs are allocated to payers in a manner that is proportional and bears a fair and reasonable relationship to the payers' burdens, or benefits received, from such services;

**WHEREAS**, annually, beginning in fiscal year 2026, staff will review fee adjustments for the subsequent 5-year period and, if necessary, staff will return to the Board for the Districts with proposed adjustments;

**WHEREAS**, the Districts' Citizens' Advisory Committees of the Waterworks Districts have reviewed the proposed fee schedules; and

**WHEREAS**, the Districts published timely notice of a public hearing at this date, time, and location concerning these proposed increases to the miscellaneous fees in accordance with Government Code sections 6062a and 66018, and the Districts have now conducted a public hearing, allowing for oral or written presentations to be made;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby adopts the proposed miscellaneous fees schedules as shown in Exhibits 1, 2, 3, 4 and 5, attached hereto, effective November 10, 2021, and directs that these fees be published on the Districts' websites.

Upon motion of Board Member Long, seconded by Board Member Huber, and duly carried, the Board hereby adopts the foregoing Resolution on this 9th day of November 2021.

Linda Parker  
Chair  
Board of Ventura County Waterworks District  
Nos. 1, 16, 17, 19, and 38 and County Service  
Area Nos. 29, 30 and 34

ATTEST:  
Michael Powers,  
Clerk of County of Ventura Board of Supervisors,  
Acting ex officio as Clerk of the Districts' Board

By: Jon Key  
Deputy Clerk of the Boards

